INSTITUT BISNIS
IT&B
SK MENRISTEKDIKTI NO 721/KPT/I/2017

16 Mahoni Street – Medan 20235 North Sumatera – Indonesia,
Phone: +62 61-4530505 Fax: +62 61-4570737
Website: http://www.itnb.ac.id
Email: info@itnb.ac.id

MINUTES OF SKRIPSI CONVENTION

In IT&B Campus, the student as stated below:

Student Name : _____

Student ID : _____

Class : _____

Study Program : INFORMATION SYSTEMS

Date/Time : _____

Venue : _____

Skripsi Title : _____

_____

_____

has joined Skripsi Convention with the score of: _____X 50% =_____

(_____)

Table of Score

Proposal Result	Moderator	Examiner I	Examiner II	Total Score

Examiner Committees:

Moderator **Examiner I** **Examiner II**

(_____) (_____) (_____)

Acknowledged by,
Head of IS Study Program

Dr. Thamrin Kwan, BSc (Hons), MM
NIDN. 01-0101-7710

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SCORING SHEET FOR MODERATOR/ADVISOR – SKRIPSI CONVENTION

The student as stated below:

Student Name:	Student ID:
Study Program: INFORMATION SYSTEMS	
Skripsi Title:	

To this student, Moderator/Advisor gives the Score with the following components:

	10	20	30	40	50	60	70	80	90	100	Average
Contents/Materials:											
Punctuality											
Systematic writing											
Grammar											
Research purpose											
Research originality											
List of References											
Proposal Completion											
Communication/Attitude:											
Diligence											
Polite											
Understanding on the topic											
Unit Analysis:											
Research Methodology											
Difficulty level of research											
Measurement/Interview criteria											
Program (Database & UI design)											
Appearance:											
Presentation goes well, relax & easy to understand											
PowerPoint is interesting											
Dress in tidy and polite											

Weight:

1. Contents/Materials 50% (_____) = _____
2. Communication/Attitude 10% (_____) = _____
3. Unit Analysis 30% (_____) = _____
4. Appearance 10% (_____) = _____

Weight = _____ x 40%

Total Score = _____

Medan, _____

Moderator

(_____)

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SCORING SHEET FOR EXAMINER I – SKRIPSI CONVENTION

The student as stated below:

Student Name:	Student ID:
Study Program: INFORMATION SYSTEMS	
Skripsi Title:	

To this student, Examiner I gives the Score with the following components:

	10	20	30	40	50	60	70	80	90	100	Average
Contents/Materials:											
Punctuality											
Systematic writing											
Grammar											
Research purpose											
Research originality											
List of References											
Proposal Completion											
Answering Ability:											
Complete											
Organized											
Based on the question asked											
Easy to understand											
Unit Analysis:											
Research Methodology											
Difficulty level of research											
Measurement/Interview criteria											
Program (Database & UI design)											
Appearance:											
Presentation goes well, relax & easy to understand											
PowerPoint is interesting											
Dress in tidy and polite											

Weight:

1. Contents/Materials 25% (_____) = _____
2. Answering Ability 40% (_____) = _____
3. Unit Analysis 25% (_____) = _____
4. Appearance 10% (_____) = _____

Weight = _____ x 30%

Total Score = _____

Medan, _____

Examiner I

(_____)

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SCORING SHEET FOR EXAMINER II – SKRIPSI CONVENTION

The student as stated below:

Student Name:	Student ID:
Study Program: INFORMATION SYSTEMS	
Skripsi Title:	

To this student, Examiner II gives the Score with the following components:

	10	20	30	40	50	60	70	80	90	100	Average
Contents/Materials:											
Punctuality											
Systematic writing											
Grammar											
Research purpose											
Research originality											
List of References											
Proposal Completion											
Answering Ability:											
Complete											
Organized											
Based on the question asked											
Easy to understand											
Unit Analysis:											
Research Methodology											
Difficulty level of research											
Measurement/Interview criteria											
Program (Database & UI design)											
Appearance:											
Presentation goes well, relax & easy to understand											
PowerPoint is interesting											
Dress in tidy and polite											

Weight:

1. Contents/Materials 25% (_____) = _____
2. Answering Ability 40% (_____) = _____
3. Unit Analysis 25% (_____) = _____
4. Appearance 10% (_____) = _____

Weight = _____ x 30%

Total Score = _____

Medan, _____

Examiner II

(_____)

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SKRIPSI CONVENTION REVISION STATEMENT FORM

With this, it is stated that on the:

Date/Time : _____

Venue : _____

Skripsi Convention has been carried out with the following student:

Student Name : _____

Student ID : _____

Class : _____

Email/Mobile Phone : _____

Study Program : INFORMATION SYSTEMS

Skripsi Advisor : _____

Revision Duration : _____ day(s)

Skripsi Title : _____

_____

He/she has to revise the Skripsi as follow:

1. _____
2. _____
3. _____
4. _____
5. _____

	Date	Moderator	Signature
Approval			

Medan, _____

Approved by,

Head of IS Study Program

Dr. Thamrin Kwan, BSc (Hons), MM

NIDN. 01-0101-7710

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Venue : _____

Skripsi Convention has been carried out with the following student:

Student Name : _____

Student ID : _____

Class : _____

Email/Mobile Phone : _____

Study Program : INFORMATION SYSTEMS

Skripsi Advisor : _____

Revision Duration : _____ day(s)

Skripsi Title : _____

_____

He/she has to revise the Skripsi as follow:

1. _____
2. _____
3. _____
4. _____
5. _____

	Date	Examiner I	Signature
Approval			

Medan, _____

Approved by,

Head of IS Study Program

Dr. Thamrin Kwan, BSc (Hons), MM

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Student Name : _____

Student ID : _____

Class : _____

Email/Mobile Phone : _____

Study Program : INFORMATION SYSTEMS

Skripsi Advisor : _____

Revision Duration : _____ day(s)

Skripsi Title : _____

_____

He/she has to revise the Skripsi as follow:

1. _____
2. _____
3. _____
4. _____
5. _____

	Date	Examiner II	Signature
Approval			

Medan, _____

Approved by,

Head of IS Study Program

Dr. Thamrin Kwan, BSc (Hons), MM

NIDN. 01-0101-7710